



# UNISHKA

## UNISHKA SUMMER INTERNSHIP PROGRAM

**UNISHKA RESEARCH SERVICE Inc.** is a worldwide alliance dedicated to fostering ethics and integrity in government, business and society. As a service-disabled, veteran-owned small business we employ an evidence-based approach to anti-corruption by integrating theory, research, and practical experience to improve transparency and efficiency.

Our objective is to mitigate corruption and weak internal controls which will enhance citizen access to public services. UNISHKA is a small Alaska company with offices in Juneau, Anchorage and Fairbanks.

At UNISHKA we focus on one thing, anti-corruption. Owing to the cross-cutting nature of corruption, however, we often find ourselves working in multiple sectors: security, justice, education, governance, gender, human rights, sports, etc. UNISHKA

currently has 4 full-time employees, 14 active consultants, and 80+ local national associates.

Although UNISHKA is a small company, we have a global reach with projects in some of the most challenging environments on the planet.

For the summer program, our interns will focus on conducting research (i.e. advancing sanctions and travel restrictions on foreign, corrupt public officials). This project will be under the direct supervision of Dr. Musa Tuzuner, who will guide and mentor interns as they develop products for the United States government. Interns will work in our Juneau office with the potential of a 1-week company retreat in South-Central Alaska, together with our government sponsors.





## JUNEAU OFFICE

UNISHKA's office in Juneau is located in the rectory of the Holy Trinity Episcopal Church at 416 4<sup>th</sup> Street in downtown Juneau.

Juneau is the capital of Alaska with a population of 33,000 residents, although during the summer, that often swells to 50,000 with the influx of tourists.

## HOUSING

Intern housing will be provided at UNISHKA's expense through the University of Alaska. Interns will stay at the University of Alaska student housing which provides some of the best student accommodations in the country. See:

<http://www.uas.alaska.edu/juneau/housing/quest-housing.html>

Students will be separated by gender (unless they request otherwise) and each student will be providing their own locking room. The University is approximately 10 miles from downtown Juneau.



UNIVERSITY OF ALASKA



Typical Apartment Floor Plan



UNIVERSITY OF ALASKA SOUTHEAST  
SOUTHEAST STUDENT HOUSING



LUNCH AT TRACY'S CRAB SHACK

## FOOD

Interns will provide their own meals.

Kitchens are available in the University Housing and there are a wide variety of eateries in the area.



ABOVE: "GRAMPS" THE COMPANY WORK TRUCK

BELOW: ALASKA'S SIGNATURE CARRIER

## TRANSPORTATION

**Air Transportation:** Air travel to and from Juneau will be provided by UNISHKA in economy coach for interns not requiring a medical accommodation.

**Ground Transportation:** Interns will be provided with a bus pass for their stay in Juneau. A company vehicle may be provided for work related travel, exploring the area, etc. when available. (Consuming alcohol (at any level—even a legal level) and driving the company vehicle is strictly prohibited)







## STIPEND

During the 40 work-day internship (with the week of July 1-5 off) students will be paid \$7,500 (\$23.43/hour). Remember to bring spending money to buy food prior to receiving payment.

The Alaska \$5 bill was presented in 1905 to Vice President Charles W. Fairbanks. The Fairbanks bill was just one of four notes of its kind in the \$5 denomination that were issued by the Alaska bank and only one of two known to still exist.



PREPARE FOR RAIN! JUNEAU IS IN THE HEART OF THE TONGASS NATIONAL RAINFOREST FOREST

TONGASS NATIONAL FOREST – JUNEAU

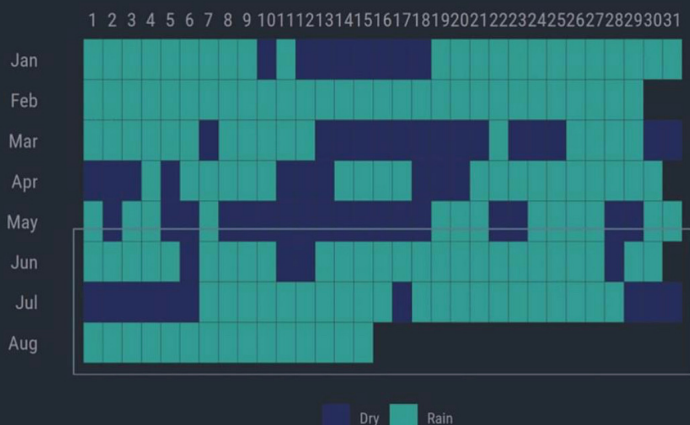
## OFFICE ATTIRE

This is Alaska, not the lower-48; blue jeans and boots are acceptable “office attire.” No holes in the blue jeans unless you got them actually doing the work yourself!

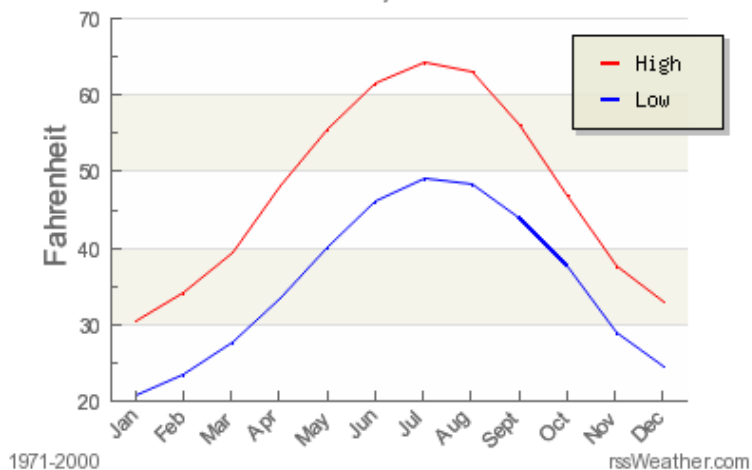
## WEATHER

Like the rest of the world, the weather in Alaska has been a bit different in recent years with glaciers melting, sporadic rainfalls and temperatures up. Average temperatures for June and July are approximately 63° with the highest recorded temperature being 87°

### Days of rain in Juneau, 2020

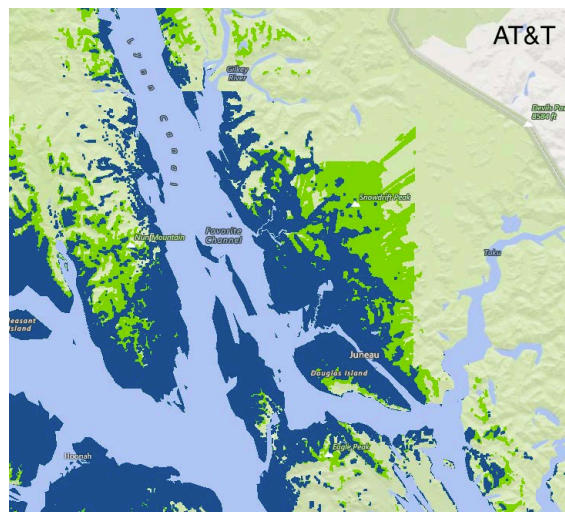
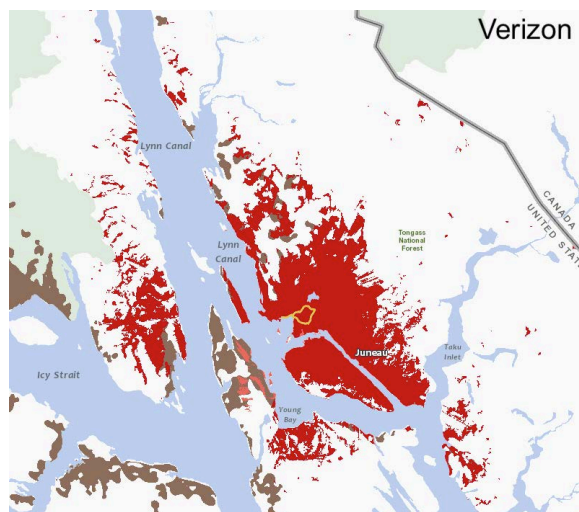
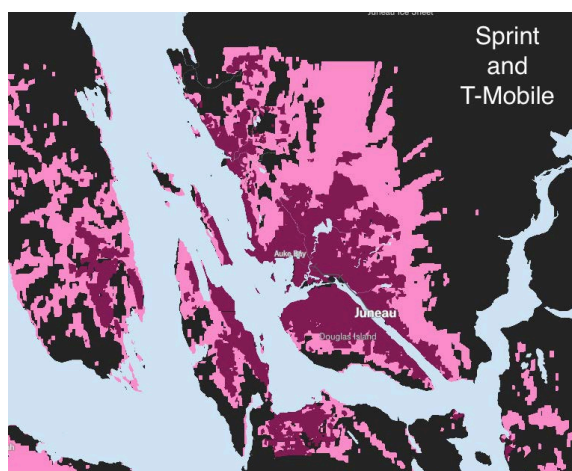


### Average Temperature Range Juneau, Alaska





KAVIK ("KAVILUMP") AND WILLIWAW (WILLI)



## PET FRIENDLY

Like many businesses located in Alaska, UNISHKA is pet friendly. Although the Juneau office does not typically have pets, it is not unusual to have furry visitors.

Please let us know if you have an allergy, so we can better accommodate you!

## LAPTOP & CELL PHONES

Please bring your laptop and cell phone.

For your phone, AT&T works the best although T-Mobile is OK too.

Verizon works well downtown and at the University but have limited coverage in less populated areas.

If you have one of these providers, you generally will not have connectivity issues.





## VETTING

You must pass a government vetting before your internship is approved; however, unless you have been mixed up with terrorists, convicted of a felony or met with Russian intelligence officers, you should be OK!



## SUPERVISOR & MENTOR

UNISHKA Consultant, Dr. Musa Tuzuner will supervise the Intern Program.

Dr. Tuzuner will be in Alaska for the initial orientation and off-and-on throughout the summer.

**Disclaimer:** The summer internship is solely the responsibility of UNISHKA Research Service, Inc. and not under the control of Gannon University. During the Summer Intern Program, Dr. Tuzuner is acting as a consultant of UNISHKA.

# JOB DESCRIPTION

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As an intern with UNISHKA, your duties will include:

- Conduct open source research on international corruption schemes and perpetrators;
- Identify and recommend current and former foreign public officials for investigation of significant corruption;
- Once recommendation is approved, collect open source information on corruption schemes of current and former foreign public officials engaged in corruption;
- Draft “Report of Significant Corruption” notating all sources
- Use technology to prepare visual representations of corruption networks (e.g. yEd, i2 Analyst Notebook, Visallo, Lampyre, etc.);
- Conduct company and organizational vetting in accordance with UNISHKA's *Security Risk Analysis and Management Policy*;
- Other duties as assigned.

Reports to Intern Supervisor and Mentor.

## KEY SKILLS

- Strong analytical, problem-solving, and strategic thinking skills;
- Proactive, innovative, committed and a strong team player;
- Confidence and professional poise;
- Strong presentation, verbal and written communication skills;
- Aptitude to work collaboratively with team members in virtual and cross border environments.
- Analyze problems critically and objectively and suggest sound solutions
- Manage ambiguity and adapt to varying solutions and processes
- Operate effectively in a team environment, contributing positively to team operations and working relationships
- Constructively solicit and be receptive to feedback from supervisors and colleagues and stretch oneself to learn new skills for overall development
- Handle a high-volume workload and work effectively on various tasks in parallel
- Ability to develop and follow directions with a high degree of accuracy and attention to detail
- Work accurately and efficiently under pressure